

CAL> Standard Operating Procedure

Sanitisation of Customer Vehicles

Cleaning of surfaces followed by disinfection is a best practice measure for the prevention of Coronavirus. Studies show common household disinfectants, including soap or a diluted bleach solution can deactivate the coronavirus on surfaces.

Use of Personal Protective Equipment (PPE)

Safety glasses, disposable gloves, seat covers and steering covers where possible, face masks optional. A disinfectant that kill germs and bacteria must be used on all vehicle cab internals when vehicles are booked in for servicing at CAL>Isuzu sites to best prevent the spread of viruses. Recommended product, or similar: Pacer Green Rhino Industrial Pine Disinfectant Cleaner. Follow all manufacturer’s instructions for use.

Step	Tasks	Owner	Timing
Process Start – On vehicle drop off or pick up			
1	Use seat covers and where possible use steering wheel covers. Clean all in-cab vehicle panel touch points with disinfectant cleaner. Not limited to but must include: Vehicle keys, door & grab handles, steering wheel & all accessory stalks, electrical switches, radio, E-road hardware, hand break levers, consoles, sun visors, seat belts, seat adjusters, arm rests.	Team receiving vehicle	Immediately on vehicle drop off or pick up
2	Using product from spray bottle with either a paper towel or new clean cloth. Apply product to surface, spread thoroughly with consistency. Paper towels to be disposed of after single use. Cloths for single use only – must be disposed of after use.	Team receiving vehicle	Immediately on vehicle drop off or pick up
3	When parking vehicles, complete steps 1 and 2 again, in-cab disinfectant cleaning. Discard single use seat cover and steering cover along with gloves and paper towels. This ensures all customers receive a thoroughly sanitised vehicle.	Team receiving vehicle	Through vehicle parking process
4	Please use common sense and apply disinfectant to any vehicle part frequently touched by the operator. This is not limited to the cab internals. Any questions speak directly with your reporting supervisor or manager.	Team receiving vehicle	Through vehicle process
Process Complete – Vehicle is ready for collection			